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ANNAMACHARYA COLLEGE OF PHARMACY

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Sponsored by ANNAMACHARYA EDUCATIONAL TRUST (Regd. 1354V/97)

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Quarter 1 & 2 Plan

IIC 4.0 Calendar Activities for Academic Year 2021-22

Academic Calendar			TimeLine	Activities
Faculties & Students	Semester 1 Quarter 1 & 2	Quarter 1 & 2 (November 2021 to February 2022)	Workshop on Design Thinking, Critical thinking and Innovation Design	
			Session on Problem Solving and Ideation Workshop	
			Workshop on “Entrepreneurship and Innovation as Career Opportunity”	
			Workshop on Entrepreneurship Skill, Attitude and Behaviour Development	
			My Story - Motivational Session by Successful Entrepreneur/Startup founder	
			Field/Exposure Visit to Pre-incubation units	
Self-driven activities			National Pharmacy week Celebrations (03 activities)	

Date: 09-11-2021

Place: Rajampet



(IIC President/HOI)

PRINCIPAL

ANNAMACHARYA COLLEGE OF PHARMACY
NEW BOYANAPALLI-516 126
RAJAMPET, Kadapa Dist, A.P.



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Date: 03.03.2022

Minute No: ANCP/IIC/002/2022, Dated: 03.03.2022

MINUTES OF MEETING -2nd COUNCIL MEETING

(IIC Council formation/up-gradation of Existing council at Institute level)

Theme: COUNCIL MEETING

Date and Time: 03-03-2022, 04:00 PM

Venue: PRINCIPAL CHAMBER

Agenda:

1. Welcome address by the President of IIC
2. Introduction of the members
3. Addressing newly joined council members
4. Quarterly based action plan
5. Vote of thanks

Minutes:

1. **Dr. D. Swarnalatha**, IIC President, welcomed the members of the Committee and initiated the discussion. In her opening remarks, addressed the council and gave suggestions on the Q3 & Q4 quarter plan of action. She has invited all council members to share their ideas on the functioning of the innovation council.
2. **Dr. P. Dwarakanadha Reddy** (IIC-Convener), briefed to implementation of different activities related to startup' and advised the committee members to conduct webinar, workshops to create awareness in the students about ideation and startups.
3. **Mr. M. Madhu** (Start-up activity coordinator) suggested that pooling of student startup's ideas by creating Google forms, at the same time conducting workshop on startup's, to encourage students in all aspects by collaborating with R&D Department.
4. **Mr. S. Sudhakar** (Innovation activity Coordinator & Social media Coordinator), given an outline of promoting methods and plans for innovation-related activities on campus for the year 2021-22 by following the Q3 & Q4 activity of IIC calendar.
5. **Mr. Y. Pradeep Kumar** (Internship coordinator) suggested exposing the students to the startup ecosystem and real-life challenges in startup and their success stories.
6. **Dr. M. Pramod Kumar** (ARIIA coordinator) suggested that students were divided into different clubs and monitor their innovation ideas, startup's plan with different IIC coordinators.

Thallapaka Panchayat, New Boyanapalli (Post), Rajampet - 516126, Y.S.R. Kadapa District. A.P., India

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7. The meeting concluded by summarizing the Quarter-3 and Quarter-4 Action Plan. Based on above discussions, the following decisions were taken by the Committee:
 - a. Workshop on Process Design and Development - Prototyping
 - b. Workshop on Intellectual Property Rights (IPRs) and IP management for start up
 - c. Session on Accelerators/Incubation - Opportunities for Students & Faculties - Early Stage Entrepreneurs
 - d. Session on Angel Investment/VC Funding Opportunity for Early Stage Entrepreneurs.
 - e. Poster Presentation of Business Plan
 - f. Developing Online Repository of Business Plan
8. The meeting ended with a vote of thanks to the Chair.



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The Following the Members were attended the second Council meeting/Attendance sheet:

S.No.	Name of Member	Designation	Position assigned in IIC	Signature
1	Dr. D. Swarnalatha	Professor & Principal	IIC President	
2	Dr. P. Dwarakanadha Reddy	Professor	IIC-Convener	
3	Dr. C. Suryaprakash Reddy	Professor	IPR Activity Coordinator
4	Mr. M. Madhu	Associate Professor	Start-Up Activity Coordinator	
5	Mr. Y. Pradeep Kumar	Associate Professor	Internship Coordinator	
6	Mr. S. Sudhakar	Associate Professor	Innovation activity Coordinator & Social media Coordinator	
7	Dr.M. Pramod Kumar	Assistant Professor	ARIIA Coordinator	

Leave of Absence was granted to the following members: 01

Dr. C. Suryaprakash Reddy (IPR Activity Coordinator) appointed as external examiner of JNTUA for paper valuation. With the permission of IIC President, he was unable to attend the second council IIC meeting which is conducted on 03-03-2022.


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NEW BOYANAPALLI-516 126
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Date: 03-03-2022

QUARTERLY BASED ACTION PLAN- QUARTER 3 & 4

Action Plan: Calendar Activities for IICs – 2021-2022

(March- June)

Academic Calendar		TimeLine	Activities
Faculty & Students	Quarter 3 & Quarter 4	(March- June) 2022	Workshop on Process Design and Development - Prototyping
			Workshop on Intellectual Property Rights (IPRs) and IP management for start up
			Session on Accelerators/Incubation - Opportunities for Students & Faculties - Early Stage Entrepreneurs
			Session on Angel Investment/VC Funding Opportunity for Early Stage Entrepreneurs.
			Session on Problem Solving and Ideation Workshop
			Poster Presentation of Business Plan
			Developing Online Repository of Business Plan
Self-driven activities			Quiz, Poster Presentation on Business Plan (03 activities)



IIC President

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Minute No: ANCP/IIC/002/2021

Dated: 19-07-2021

MINUTES OF MEETING-2nd COUNCIL MEETING

Theme: Quarter III action Plan and self-driven activity plan

Date and time: 19-07-2021 and 04:00 PM

Venue: Principal Chamber

Agenda:

1. Discussion and Resolution on annual Calender.
2. Follow up of quarter 1 and MIC driven activities
3. Planning for quarter III activities by all the coordinators.
4. Discussions and Resolution for finalizing self-driven Activities to boost Innovation and Entrepreneurship.
5. Vote of thanks

Minute of the Meeting:

1. The President, Dr.D. Swarnalatha, welcomed the members and presented the annualcalender to all the members. She informed that all the activities for the quarter I hasbeen conducted. She requested all the coordinators to givesuggestions for the planned events.
2. Mr.S. Sudhakar, Co-ordinator, Innovation Cell presented the activities conductedin quarter I. He informed the member about the planning for Webinar onDesign Thinking, Critical thinking by Innovation cell.
3. Dr. P. Dwarakanadha Reddy insisted that industry specific activities should be planned to give thestudents better exposure. Suggested to organizes self-driven activity on Design thinking and innovation readiness.
4. Dr.C.Suryapraksh reddy also presented the activities conducted in thequarter I and presented the plan for the quarter III and self-driven activities. Advised to conduct webinar on Mentorship Session for Innovators and Student Entrepreneurs through Innovation Ambassadors.
5. Mr. M.Madhu suggested to select the best ideas and to develop the same intopossible startups and it is better to develop a specific area.



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6. Dr.M.Pramod represented that after every all sessions in quarter III, it is very necessary to analyze if the students are able to gain anything or not.
7. Dr.D. Swarnalatha concluded the meeting saying that all the suggestion has been noted and it will be tried to implement all of them in the upcoming events and plan for the activities accordingly.




President,

IIC, ANCP

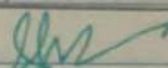

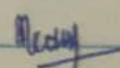
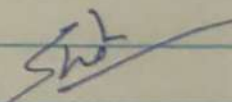
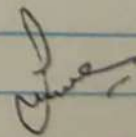
PRINCIPAL

ANNAMACHARYA COLLEGE OF PHARMACY

NEW BOYANAPALLI - 516 126

RAJAMPET, ANANTAPURAMU

The following members are attended the second council meeting / Attendance sheet

Sl NO	Name of the member	Designation	Position assigned in IJC	Signature
1	Dr. D. Swarnalatha	Professor & Principal	IJC president	
2	Dr. P. Dwarakamatha Reddy	Professor	IJC-Convenor	P. Dwarakamatha
3	Dr. C. Suryaprakash Reddy	Professor	IPR Activity Co-ordinator	
4	Mr. M. Madhu	Associate professor	start up activity Coordinator	
5	Mr. Y. Pradeep Kumar	Associate professor	Internship Coordinator	Absent
6	Mr. S. Sudhakar	Associate Professor	Innovation activity Coordinator & Social medial Coordinator	
7	Dr. M. Pramed Kumar	Assistant professor	ARISA Coordinator	

leave of Absence was granted to the following member:
Mr. Y. Pradeep Kumar - Internship coordinator



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1ST MINUTES OF THE MEETING OF IIC 4.0

Date and Time: 09-11-2021, 04:00 PM

Venue: PRINCIPAL CHAMBER

Agenda:

1. Welcome address by the President of IIC
2. Introduction of the members
3. Discussion on the roles and responsibilities of IIC
4. Quarterly based action plan
5. Vote of thanks

Minutes:

1. Respected Principal Dr. D. Swarnalatha welcomed the Members.
2. Dr. P. Dwarkanadha reddy has shared about Institution's Innovation Council (IIC) 4.0 activities for both Quarters I & II.
3. Discussed the formulation and function of IIC 4.0 & shared roles and responsibility among joined council members as per the guidelines of MOE's Innovation cell.
4. Dr. C. Suryaprakash reddy and Mr. M. Madhu will apply for the mentee for conducting IIC 4.0 activities.
5. Mr. Y. Pradeep Kumar discussed the type of activities (IIC calendar, MIC driven, celebration and Self-Driven activities), features of IIC 4.0 portal for quarterly report submission mechanism.
6. Dr. M. Pramod Kumar has taken the Responsibility for the ARIIA portal Login to upload All Reports along with Mr.S.Sudhakar.
7. Minutes of meeting will be Recorded by Mr. S.Sudhakar.
8. The Council has agreed to convene next meeting on 08.03.2022.
9. The Convener proposed the vote of thanks and the meeting came to an end.



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ATTENDANCE SHEET OF IIC 4.0 FIRST COUNCIL MEETING

Name	Member type	Key role	Signature
Dr. D. Swarnalatha	Teaching	President	
Dr. P. Dwarakanadha Reddy	Teaching	Convener	
Dr. C. Suryaprakash Reddy	Teaching	IPR activity coordinator	
Mr. M. Madhu	Teaching	Start-up activity coordinator	
Mr. Y. Pradeep Kumar	Teaching	Internship coordinator	
Mr. Simham Sudhakar	Teaching	Innovation activity coordinator & Social Media Coordinator	
Mr. M. Pramod Kumar	Teaching	ARIIA Coordinator	

Date: 09-11-2021

Place: Rajampet



(IIC President/HOI)

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Minutes No. ANCP/IIC/003/2021.

IIC 4.0- RESOLUTION

The first council meeting of Institution's Innovation Council (IIC), Annamacharya College of Pharmacy, Rajampet was called by IIC president Dr. D. Swarnalatha to discuss upon the formulation and functions of IIC & Shared roles and responsibility among all joined council members as per the guidelines of MOE Innovation cell.

Name	Member type	Key role	Signature
Dr. D. Swarnalatha	Teaching	President	
Dr. P. Dwarakanadha Reddy	Teaching	Convener	
Dr. C. Suryaprakash Reddy	Teaching	IPR activity coordinator	
Mr. M. Madhu	Teaching	Start-up activity coordinator	
Mr. Y. Pradeep Kumar	Teaching	Internship coordinator	
Mr. Simham Sudhakar	Teaching	Innovation activity coordinator & Social Media Coordinator	
Mr. M. Pramod Kumar	Teaching	ARIIA Coordinator	

The council members met and discussed about the objective of IIC, type of activities (IIC calendar, MIC driven, celebration and Self-Driven activities), features of IIC portal for quarterly report submission mechanism. The council members also discussed about collaborations with organizations to accelerate the activities of IIC. The council also deliberated on quarterly action plan in synchronization with activities and initiatives of other departments, centers and facilities in the Institute working towards promoting IPR, Innovation and Start up.

The council unanimously decided to carry out all the IIC activities in regular basis throughout the year and meet regularly in beginning of every quarter to review the progress made in previous quarter and also to plan for upcoming quarter. The council has agreed to convene next meeting on 08th March 2022.

Date: 09-11-2021

Place: Rajampet



(IIC President/HOI)

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Minute No: ANCP/IIC 1001/2020, Dated: 31-10-2020

MINUTES OF MEETING -1st COUNCIL MEETING

(IIC Council formation/up-gradation of Existing council at Institute level)

Theme: COUNCIL MEETING

Date and Time: 31-10-2020, 12:00 PM

Venue: PRINCIPAL CHAMBER

Agenda:

1. Welcome address by the president of IIC
2. Introduction of the members.
3. Addressing newly joined council members.
4. Quarterly based action plan.
5. Vote of thanks.

Minutes:

1. The meeting chaired by IIC president Dr. D. Sunandhalatha, welcomed the members of the committee and initiated the discussion. In her opening remarks, addressed the council and gave suggestion on the 1st quarter plan of action. Congratulated the IIC members who were participated in the training program conducted by MHRD-IIC organized by MLR Institute of technology, Hyderabad on February 6th-7th in the year 2020. She has invited all council members to share their ideas on the functioning of the innovation council.

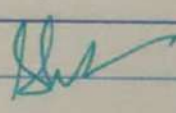
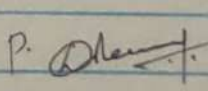
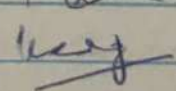
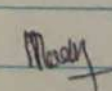
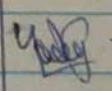
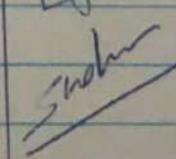
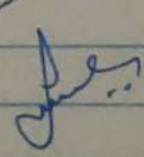
2. Dr. P. Dwarakanadha Reddy (IIC-convenor), briefed the council regarding the scope and mission of the innovation council. He explained the structure of the committee. He briefed about the major focus areas of the council, and the benefits of council to students, faculty. He further shared the schedules of events from Nov. 2020.
3. Dr. C. Surya Prakash Reddy (IPR activity coordinator), discussed separate policies for students and faculty. Despite several health care technology incubators, he mentioned that none focused on patents. He suggested that this may be considered by ANCP.
4. Mr. S. Sudhakar (Innovation activity coordinator & Social media coordinator), given an outline of promoting methods and plans for innovation-related activities on campus for the year 2020-21 by following the IK calendar. Introduced innovation cell to manage Facebook, Twitter, Instagram and whatsapp group as IICANCP.
5. Mr. M. Madhu (^{start-}step-up-activity coordinator) initiated and motivated the students to the startup & its related activities.
6. Mr. Y. Pandeep Kumar (Internship coordinator) suggested exposing the students to the startup ecosystem and real-life challenges in startup and their success stories.
7. Dr. D. Sornalatha (IICP president), addressed the newly joined council members and introduced Dr. M. Prasad Kumar as an ARIIA coordinator to the council members.
8. B. pharm students with different coordinators as a student representation will initiate the formation of the IIC ANCP among students and will support respective IIC members.
9. The meeting concluded by summarizing the 1st quarter Action plan. Based on above discussions, the following

decisions were taken by the committee:

- To conduct Motivational Session by Successful Innovators
- To conduct workshop on entrepreneurship and innovations and career opportunity.
- To conduct workshop and linkage of innovators with innovation ambassadors.
- To conduct session on problem solving and ideation workshop
- To conduct orientation session on National Education Policy.

10. The meeting ended with a vote of thanks to the chair.

The following the members were attended the first council meeting/
Attendance sheet:

Sr. No	Name of the member	Designation	position assigned in IIC	Signature
1.	Dr. D. Swarnalatha	professor & Principal	IIC president.	
2.	Dr. P. Dwarkanatha Reddy	Professor	IIC - convener	
3.	Dr. C. Surya prakash Reddy	Professor	IPR activity coordinator	
4.	Mr. M. Madhu	Associate professor	Start-up activity coordinator.	
5.	Mr. Y. pradeep Kumar	Associate professor	Internship coordinator	
6.	Mr. S. Sudhakar	Associate professor	Innovation activity coordinator & Social media coordinator	
7.	Dr. M. pramod Kumar	Assistant Professor	ARIIA coordinator	



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RESOLUTION

The first council meeting of Institution's Innovation Council (IIC), ANNAMACHARYA COLLEGE OF PHARMACY was called by IIC President Dr.D. SWARNALATHA to discuss upon the formulation and function of IIC & shared roles and responsibility among newly joined council members as per the guidelines of MHRD's Innovation cell.

Sr. No.	Name of Member	Member Type (Teaching/ Non-teaching / External Expert)	Key Role/Position assigned in IIC	Signature
1	Dr. D. Swarnalatha	Teaching	IIC President	
2	Dr. P. Dwarakanadha Reddy	Teaching	IIC-Convener	
3	Dr. C. Suryaprakash Reddy	Teaching	IPR Activity Coordinator	
4	Mr. M. Madhu	Teaching	Start-Up Activity Coordinator	
5	Mr. Y. Pradeep Kumar	Teaching	Internship Coordinator	
6	Mr. S. Sudhakar	Teaching	Innovation activity Coordinator & Social media Coordinator	
7	Dr.M. Pramod Kumar	Teaching	ARIIA Coordinator	
8	Mr.M. Narasimhulu	Non- teaching	Member	M.NARASIMHULU

The council members met and discussed about the objective of IIC, type of activities (IIC calendar and Self-Driven), features of IIC portal for monthly report submission mechanism. The council members also discussed about collaborations with organizations to accelerate the activities of IIC. The council also deliberated on 1st Quarter Action Plan in synchronization with activities and initiatives of other departments, centres and facilities in the Institute working towards promoting IPR, Innovation and Startup.

The council unanimously decided to carry out all the IIC activities in regular basis throughout the year and meet regularly in beginning of every quarter to review the progress made in previous quarter and also to plan for upcoming quarter. The council has agreed to convene next meeting on 04th February 2021.

Date: 31-10-2020

Place:RAJAMPET

(IIC President)

PRINCIPAL

ANNAMACHARYA COLLEGE OF PHARMACY

NEW BOYANAPALLI-516 126

RAJAMPET, Kadapa Dist. A. P.

*Minutes of meeting to be attached

** Attendance sheet of all the members to be attached

QUARTERLY BASED ACTION PLAN- QUARTER I

1st Quarter Action Plan: Calendar Activities for IICs – 2020-21 (NOVEMBER-JANUARY)

Academic Calendar	TimeLine	Activities
Faculty & Students	Semester Quarter I Quarter I (November- January) 2020-2021	<p>IIC Council formation or upgradation (of existing council) at Institute level&Conduct first council meeting.</p> <p>My Story - Motivational Session by Successful Innovators</p> <p>Workshop on "Entrepreneurship and Innovation as Career Opportunity"</p> <p>Pitching workshop & linkage of innovators with Innovation Ambassadors.</p> <p>Session on Problem Solving and Ideation Workshop</p> <p>Orientation Session on National Education Policy (with a focus on Innovation and entrepreneurship)</p> <p>National Pharmacy week Celebrations (03 activities)</p>
Self-driven activities		

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